

Concho Valley Electric Cooperative, Inc.
Position Description

Position Title: First Class Lineman/Journeyman

Departments: Line Department

Reports To: Foreman

Oversees: Personnel as Assigned

FLSA Status: Non-Exempt

NRECA Job Code: 55-6433

Revised: 01/2023

GENERAL DESCRIPTION: Receives supervision daily; supervises other employees of a skilled/semi-skilled nature; assigns duties and trains; must follow written directives, procedure manuals, operational instructions, checklists, and voltage charts; provides information on work orders and problems; carries cell phone when on call for emergencies; may be called back for emergencies; works overtime when needed; some work with difficult clientele.

PURPOSE: Perform overhead and underground line construction and maintenance on electrical distribution and transmission systems.

ENVIRONMENT: Work is outside in the weather; exposed to potential hazards including mechanical, electrical, fire potential, chemical, and pathogens (during first aid).

INTERNAL CONTACTS: Director of Engineering & Operations, Line Superintendent, Manager of Engineering, Warehouse Supervisor, billing personnel (non-payment), and other line employees.

EXTERNAL CONTACTS: Member-Consumer, the general public, Job Training and Safety Instructor, STEC and AEP dispatchers.

DUTIES AND TASKS OF THE JOB:

- Knows basics of electricity; has a working familiarity with circuits, electric distribution layouts, applicable specifications, and provisions of codes
- Able to perform duties of Construction Foreman, Maintenance Foreman, Underground Foreman, and Serviceman when required
- Understands circuits used on the system and all safety requirements
- Is familiar with all safety requirements pertaining to line work and demonstrates a proactive safety attitude

- Must possess a valid Texas CDL license with a good driving record and keeps CDL updated
- Able and capable of performing all ordinary line work for both construction and maintenance of energized lines and de-energized lines without special supervision
- Directs activities of Groundman or other assigned personnel
- Assists with maintaining a clean shop and warehouse
- Installs, connects and operates fuse cut-outs, arresters, switches, regulators, oil circuit reclosers, and other common devices
- Must be able to climb poles of all types and perform required jobs while on poles
- Installs transformers and meter loops
- Required to be on call
- Must be able to effectively communicate with fellow employees and members/owners and to express oneself orally and in writing, in English, with tact and diplomacy
- Must be a self-starter, be able to perform duties with little or no supervision, and have the ability to follow instructions well
- Checks consumer equipment
- Completes daily and monthly (or other) inspection schedules for bucket trucks, digger trucks, and other equipment
- Performs installation of metering equipment for larger loads
- Performs substation operation and maintenance
- Installs and maintains large power banks on consumers' premises
- Analyzes circuits and determines the direction of power sources and phase position
- Does on-call work, emergency maintenance, and repairs on line and equipment energized or de-energized (overhead and underground lines)
- Takes measurements to restore service or correct/repair facilities on overhead primary, secondary, and underground lines
- Able to operate equipment including bucket trucks, digger trucks, and other related equipment
- Trains others

- Able to conduct pole-top and bucket truck rescue and CPR
- Understands installation of transformers, wiring of transformer banks, regulators capacitors, and other electric equipment without supervision
- Learns Cooperative's tariff policies that apply to Lineman duties. If there are any questions concerning CVEC's tariff or policies, they should be directed to the employee's immediate supervisor
- Ensures work order construction is in compliance with construction, safety, and industry codes; takes corrective actions when necessary
- Executes personnel and supervisory duties
- Required to attend Safety Meetings
- Assist the Foreman in ensuring that all equipment is maintained and in good working order at all times
- Assist with Annual Meeting, if needed
- Attends trainings as needed to obtain job knowledge
- Follows safety rules and guidelines
- Performs all other reasonable and proper duties/tasks assigned
- Must be regular in attendance

EDUCATION AND EXPERIENCE REQUIREMENTS: High school or equivalent preferred; 5 years' experience as an electrical line worker or equivalent experience

PHYSICAL DEMANDS: Occasionally moves up to 50 pounds above the shoulders, waist-high 75 pounds, the waist to floor 75 pounds, and must be able to carry 75 pounds 10 feet; physical nature of work includes standing, walking, sitting, stooping, bending, reaching, kneeling, crouching; must drive a vehicle; depth/distance visual ability and eye-hand coordination important

1. Must have sight and hearing to be able to see and hear working conditions from a safety standpoint
2. Must be able to walk distances up to one mile in uneven terrain